



TABS® Travel and Accommodation Booking System



TABS® is a complete solution for managing your people logistics. Whether you are an operator managing multiple clients to multiple sites, or an operation concerned with managing your bookings and knowing where your people are then TABS® is the system to meet your needs. The ability to fully analyse and react to change instantly is a must. TABS® with its real time information and powerful features gives you the ability to do this. Written with an emphasis on doing it once, all the information flows through to where it is needed, travel and accommodation and even rosters months in advance all arranged in one action.

Functionality

- **Travel**
 - Multi leg travel bookings of any combination of travel
 - On line travel requests and authorization
 - Permits, training, site inductions, site clearances, etc for flying (EG HUET) and site access
 - Roster Generation
- **Accommodation**
 - Automated room bookings
 - Cleaning rosters
 - Flexible configuration including room/bed types, muster points etc
 - Caters for different automated accommodation allocation methods including Fixed, Hotel/Motel Style, group, permanent Rooms etc giving near 100 per cent Bed utilisation
- **People Tracking / Persons On Board (POB)**
 - Instant and real time
 - Fully integrates to Travel and Accommodation
 - Exposure hours



- **Flights**
 - Multiple views including standard, scheduling and planning, analyse by aircraft.
 - Complete weight management of personnel and freight including default weights / previous weights etc
 - Complete flight information captured
 - Freight, check ins, seat allocations, waitlisting, etc

- **People**
 - Complete profile information including next of kin, contact details, company, employee type, department ...
 - Travel and accommodation preferences
 - Travel and accommodation history
 - Real time Person / POB Tracking
- **Financial Management**
 - Multiple cost codes capture
 - 14 different travel cost allocations, multi stage costing to separate out different cost types. Commitments and actuals costing.
 - Full accommodation costing
 - Back Charging

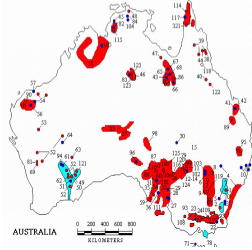
Features

- **Efficient and Effective**
 - Automated features including
 - Automated travel bookings based on rosters
 - Auto syncing of accommodation bookings based on persons at Site / POB and preferences
 - Auto determination of itinerary based on arrival and destination points.
 - Intelligent and useful data entry features including:
 - Copy/paste travel and accommodation within TABS® or from external sources
 - Intelligent defaulting
 - Filtering
- **Real Time Availability of Information**
 - Self service kiosk
 - 150 plus standard reports – operational, statistical and analytical
 - Instant ad-hoc reporting
 - End user reporting tool add-ons
- **Intuitive User Interface**
 - Drag drop features
 - Context sensitive behaviour

- **Totally Configurable and Flexible**
 - Meets individual site and client needs
 - Easily create ad-hoc flights, travel and accommodation
 - Configurable security down to any level. 50 standard security groups.
 - Many configuration options by system, site, flight type etc

- **Planning.**

- Short, medium and long term planning. Plan flights, travel, and accommodation in advance. Plan flight, POB and overnight numbers.
- Real time analysis of planned, forecast, allocated versus actuals



- **Scalable** – multiple sites, multiple clients, multiple configurations
- **Service Oriented Efficient Design** to meet growing requirements quickly
- **All Modules are standard.** No “Extras”. Each TABS® install has all modules available.
- **Potential Issues / Conflicts Notification** (EG Non connecting flights; Person is at site without accommodation, Person has accommodation but will not be at site ...)
- **Powerful Integration.** Extensive APIs. Currently interfaces with Financial, HR and in-house systems including JDE, SAP, ERMS and Knowledge Planet.

- **Flexible Deployment Modes** – Client Server, Web, Citrix, Local LAN / WAN for any communications or network scenario. TABS® has been optimized for low band width requirements.
- **Adaptable Modular Design.** TABS® allows the choice of travel only, or accommodation or allows the seamless integration of both. This means that TABS® can be implemented incrementally to save costs and minimize risk.
- **Full Audit Features.** Accommodation and travel changes are all fully audited. Customised additional auditing is available.

Benefits

- Simplified streamlined processes / reduced paperwork / reduced overheads
- Improved logistics and facility management
- Better utilization of travel assets (i.e. aircraft, buses etc)
- Gives the traveller tools to manage their own travel rather than relying on email and phone calls.
- Frees up administrators from mundane tasks so they can concentrate on higher level value add tasks
- Single system for managing and reporting
- Improved planning and forecasting
- Improved accounting.

Moonstream Information Services

Moonstream Information Services is a privately owned incorporated information technology consulting company based in Perth, Western Australia. We have been in business since 1992 and have a successful track record of cost-effective solutions during the years we have been in business.

Our primary focus is on TABS®. As the creators of the TABS® solution we both sell and support the product. We offer unsurpassed professional services around the product including implementations and client partnerships to help maximise the benefit that TABS® offers.

Additionally we provide numerous services including project management, business analysis, functional specifications and process design, analysis and system design, systems implementation, product selection and recommendation

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